



Pollution Incident Response Management Plan Version (4) **15th June, 2015**

1. Purpose

This (PIRMP) Pollution Incident Response Management Plan has been developed to satisfy pollution reporting obligations as per recent changes to the Protection of the Environment Operations Act 1997 (POEO Act). Basic objectives of the plan is to ensure any environmental pollution incident is communicated to relevant groups and individuals, to prevent ,minimize and control risk of incident.

The plan is a mandatory document for all Environmental Protection License (EPL) holders.

2. Scope

Bakers Landscape Supplies works on many and varied projects as such should an Environmental Pollution Incident occur then the site specific Pollution Incident Response Management Plan would become the default plan.

3. Distribution Policy

The document will remain on the Bakers Landscapes website www.bakerslandscape.com.au under contact us & Server where it can be accessed by necessary personnel and a paper copy will be kept in vehicles and or plant and equipment where practical.

4. Terms and Definitions

The following terms, abbreviations and definitions are used in this plan:

Terms	Explanation
PIRMP	Pollution Incident Response Management Plan
EPA	Environment Protection Authority
OEH	Office of Environment and Heritage
POEO Act	Protection of the Environment Operations Act 1997
CLM Act	Contaminated Land Management Act 1997
EPL	Environment Protection License



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5. Definition of a Pollution incident

A pollution incident is a circumstance during or as a consequence of which there is or is likely to be a leak, spill or other escape or deposit of a substance resulting in or likely to result in pollution occurring, this also includes circumstances where a substance has been placed or disposed of on premises however noise emission is not defined as a pollution incident.

6. Duty to report a pollution incident

Under the POEO Act it is a duty to immediately report a pollution incident and does not matter if it only can cause harm to the environment in the premises where the pollution incident occurs. Harm to the environment is material that involves actual or potential harm to the health or safety of human beings or to ecosystems that is not trivial or it results in actual or potential loss or property damage of an amount or amounts in aggregate exceeding \$10,000 or other amounts as prescribed by the regulations.

Leaks, spills water discharges and other pollution incidents can harm the environment as such relevant regulatory authorities need to be informed immediately of any pollution incidents to limit or prevent harm to the environment.

7. Regulatory Authorities and personnel to be notified

Contact	Phone Number
OEH Pollution Hotline	131 555 or (outside NSW) 02 9995 555
Ministry Of Health	02 9391 9000
WorkCover	13 10 50
Fire and Rescue	000

Bakers Landscape Supplies Pty Ltd 141 Coreen Avenue Penrith NSW 2750

Phone 02 4777 0400

Fax 02 4777 0422

ABN 24 003 039 781



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8. Notification

Pollution incidents posing material harm to the environment must be notified to the Environment Protection Authority if in any doubt as to who to notify contact 131 555 EPA's Pollution Line.

Relevant information required for reporting a pollution incident consist of the following:

- The Time, Date Nature, Duration and Location of the incident
- The Location of the place where pollution is likely to occur or is occurring
- The Nature, estimated volume or quantity of involved concentration of pollutants
- Cause and circumstances in which the incident occurred including if known the cause
- The action or proposed action taken to deal with the incident and any resulting or threatened pollution

If further information becomes known after the initial notification is made this must be provided to the authorities immediately after it becomes known even if the notification may incriminate, however the notification is not admissible in evidence against persons or projects for an offence.

9. Emergency Services

If a pollution incident occurs, all necessary action needs to be taken to reduce or minimize the effects and size or volume of the release. Should adequate resources not be available to contain the release and it threatens the environment, public health or property, the NSW Fire Brigade should be telephoned for emergency assistance by calling 000

Additionally if advice is required on cleaning up the incident or disposal of waste materials resulting from the incident contact EPA staff 24 hours/day via the pollution line on 131 555 If NSW Fire Brigade is called they may notify EPA if they consider public health or the environment to be threatened, this does not negate the person from carrying out the activity or the premises occupier from notifying the EPA.

10. Contaminated Land

Under section 60 of the Contaminated Land Management Act 1997 (CLM Act) it is a duty to notify EPA as soon as is practicable after becoming aware of any land contamination or becoming aware of contamination.

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11. Notification Responsibilities

Under the POEO Act the following people have a duty to notify a pollution incident occurring in the course of an activity that causes or threatens material harm to the environment. A person, agent, or employee carrying out the activity or an occupier of the premises where the incident occurs.

Name	Position		Contact Number
Bakers Landscape Supplies	Head Office	Primary Contact	02 4777 0400
Ted Baker	Managing Director	Secondary Contact	0418 251 230
Frank Sherry	Operations/ Allocations	Secondary Contact	0409 039 018
Rick Jarrett	General Manager	Secondary Contact	0408 637 156

12. Staff training and testing

The objectives of staff training are to raise the awareness of staff, in order to prevent incidents that result in pollution, discuss strategies or appropriate techniques in cleaning up spills and outline key staff responsibilities.

For existing employees this plan will be presented in toolbox talks and for new employees form part of initial induction.

13. Testing & Plan Review

This plan will be reviewed at least annually and within one month of any reportable pollution incident, annual rehearsal and discussions of a pollution scenario will be scheduled.

Key areas to be reviewed will include but not be limited to the following areas:

Currency of all referenced documents, review of legislative changes, personnel including contact numbers along with relevant risk items detailing potential pollution risks associated with tasks undertaken

14. Plan locations and availability

This plan must be readily available to any authorized officer that requests it and a copy of this plan is to be maintained at the following locations where practical.

Main office 141 Coreen Avenue Penrith NSW 2750

Company website: www.bakerslandscape.com.au

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